

| | |
|--|---------------------|
| Committee: | Date: |
| Culture, Heritage and Libraries Committee | 23 May 2016 |
| Subject: Appointment of the Benefices Sub Committee and appointments to the Keats House Consultative Committee 2016/17 | Public |
| Report of: Town Clerk | For Decision |
| Report author: Julie Mayer | |

Summary

The purpose of this report is to ask the Culture, Heritage and Libraries Committee to consider the appointment of the Benefices Sub-Committee for 2016/17 and to approve its composition and Terms of Reference. In addition, the Committee is also asked to appoint two of its Members to serve on the Keats House Consultative Committee.

Details of the composition and Terms of Reference of the Benefices Sub-committees are set out in **Appendix A** and statements in support of nominations will be circulated before the meeting. Nominations to this Sub Committee have been sought from the whole Court of Common Council.

Details of the composition of the Keats House Consultative Committee and the representatives which the Committee is requested to appoint are set out in **Appendix B**.

Recommendations

The Committee are asked to:

1. Agree the appointment, composition and Terms of Reference of the Benefices Sub-Committee. *(Up to 8 Members, with the Chairman and Deputy Chairman as ex-officio)*
2. Appoint two representatives to the Keats House Consultative Committee. *(With the Chairman and Deputy Chairman as ex-officio)*

Main Report

1. The purpose of this report is to consider the appointment of the Benefices Sub-Committee for 2016/17 and to approve its composition and Terms of Reference. In addition, the Culture, Heritage and Libraries Committee is asked to appoint two of its Members to serve on the Keats House Consultative Committee.

Keats House Consultative Committee

2. The Chairman and Deputy Chairman of the Grand Committee (as ex-officio), together with 2 other Members of this Committee, are usually appointed to serve on the Keats House Consultative Committee. Members are invited to indicate whether they wish to serve. **(Please see Appendix B)**

Benefices Sub Committee

3. At the Culture, Heritage and Libraries Committee on 2 March 2015, Members agreed to widen the field of nominees to the Benefices Sub Committee, in order to build a pool of Members who would be able and willing to make a *Declaration of Membership**, should the need arise. **(Please see Appendix A)**
4. The new arrangements have worked well and, over the past year, Sub-Committee Members have shared a programme of visits to the City's Benefices. All Members of the Court have been canvassed for nominations and invited to submit a short supporting statement. These will be circulated to Members before the meeting and laid around the table. The Sub Committee currently has 8 Members, along with the Chairman and Deputy Chairman of the Culture, Heritage and Libraries Committee, as ex-officio.

Conclusion

Members are asked to note the contents of this report and consider the appointments, compositions and Terms of Reference as set out in the recommendations.

Contact: Julie Mayer

Town Clerk's Department

Tel: 020 7332 3414 Email: julie.mayer@cityoflondon.gov.uk

2. **Benefices Sub Committee: Current Membership 10**

Up to 8 Members of the Court to be appointed by the Committee - the current total membership being 10, including the Chairman and Deputy Chairman as Ex-officio Members).

Meetings in 2015/16 3

2.1 **The Chairman of this Sub Committee is elected from amongst its membership. In 2015/16 the Membership comprised:**

| |
|---|
| Chairman of the Grand Committee (Ex-officio) |
| Deputy Chairman of the Grand Committee (Ex-officio) |
| 1. Deputy Billy Dove, Chief Commoner - Chairman |
| 2. Nigel Challis |
| 3. Dennis Cotgrove |
| 4. Deputy Bill Fraser |
| 5. Tom Hoffman |
| 6. Gregory Jones QA |
| 7. Andrew McMurtrie |
| 8. Virginia Rounding |

2.2 **Terms of Reference:**

To consider matters relating to the City's obligations for its various Benefices.

**The Patronage (Benefices) Measure 1986 and The Patronage (Benefices) Rules 1987, seek to confine the exercise of Church of England Patronage; i.e. the right to present Clergy, to a responsible person who is an actual Communicant Member of the Church of England or of a church in communion with it. On receiving notice of a vacancy, the City of London Corporation, as patron, is required to appoint an individual who is 'willing and able to make the Declaration of Membership and act as its representative to discharge its functions as registered patron'. In practice, the Chairman of the Sub-Committee, being a person able and willing to make the declaration, is usually appointed as the City of London Corporation's representative and this practice has worked well.*

Keats House Consultative Committee

2 Members to be appointed by the Grand Committee (in addition to the Chairman and Deputy Chairman as ex-officio appointments)

Meetings in 2015/16 – 1 (meeting scheduled for February 2016 was postponed to 22 June 2016)

1.1 The current composition is as follows:

| Name | Representing |
|----------------------|---|
| Vivienne Littlechild | Chairman (Ex-officio) |
| Graham Packham | Deputy Chairman (Ex-officio) |
| Barbara Newman | Culture, Heritage and Libraries Committee |
| Ann Pembroke | Culture, Heritage and Libraries Committee |
| Jeremy Simons | Hampstead Heath, Highgate Wood and Queen's Park Committee |
| Nigel Steward | Heath and Hampstead Society |
| Susan Kirby | Keats Foundation |
| Jim Burge | Heath Hurst Road Residents' Association |
| Diana Gore | Keats Grove House Charity |
| Stephen Bobasch | Keats Community Library |
| David Kitchen | South End Green Association |
| Harriet Cullen | Keats-Shelley Memorial Association |
| Martin Humphrey | Hampstead Conservation Area Advisory Committee |

1.2 Meetings are to be chaired by the Chairman of the Grand Committee who attends (ex-officio) together with the Deputy Chairman (also ex-officio) and two other Members of the Committee.

Terms of Reference:-

To make representations to the Culture, Heritage and Libraries Committee about any matter which, in the opinion of the Consultative Committee, affects or is likely to affect Keats House.